



Southeast Resource Development Council Corp.

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Employment Opportunity

STAR Mentor

Permanent full-time position in Little Grand Rapids First Nation

SERDC Health is accredited by the Canadian Accreditation Council to provide exceptional 2nd level services to eight First Nations communities in Manitoba. We are community-driven and looking for motivated individuals who are willing to learn and make a difference in First Nations health.

BERENS RIVER

STAR Program Goal:

The Success through Advocacy and Role Modelling (STAR) focuses on preventing Fetal Alcohol Spectrum Disorder (FASD) through comprehensive mentoring and support. This three-year mentoring program seeks to reduce harm and encourage mothers to make healthier choices regarding holistic health for themselves and their children. Women from Southeast First Nation communities are eligible to join STAR if they are:

BLACK RIVER

- Pregnant or had a baby in the past year
- Not well-connected to community resources
- At risk of using alcohol or drugs in harmful ways

BLOODVEIN

Responsibilities/Duties

- Follow SERDC policies and procedures and Regional STAR Program Standards at all times.
- Promote STAR by engaging with the community.
- Build relationships and collaborate with local service providers, STAR staff, community leadership and other stakeholders.
- Engage with pregnant women who are consuming alcohol/drugs during pregnancy or have consumed alcohol/drugs in a recent pregnancy.
- Initiate contact and home visits with STAR clients.
- In collaboration with STAR clients, develop goals and case plans for STAR clients.
- Encourage STAR clients to use available resources to attain lifestyle goals including abstaining from alcohol/drugs during any future pregnancies.
- Participate in and follow up on case reviews, consultations, and referrals.
- Maintain case files and timesheets as outlined in STAR Standards.
- Participate in professional development regularly, often outside the community.
- Apply best practices at all times, including harm reduction, client centeredness, and cultural competency.
- Carry out all duties in a timely manner.
- Maintain a professional standard at all times, including frequent communication.
- Report activities directly to the STAR Program Manager.

BROKENHEAD

HOLLOW WATER

LITTLE GRAND
RAPIDS

PAUINGASSI

Requirements/Qualifications:

- High school diploma or equivalent and relevant experience. A combination of education and experience will also be considered as determined by SERDC.
- Live a healthy lifestyle free from addiction(s).
- Awareness of women's issues including: family violence, healthy pregnancies, women's health, birth control, adult education etc.

POPLAR RIVER

- Knowledge of community health resources and programs.
- Demonstrated cultural competency.
- Interpersonal communication skills and capability to relate to local First Nation members.
- Excellent time management and motivation is required.
- Awareness of FASD prevention, intervention and resources.
- Ability to use technology (i.e. laptop and software e.g. MSOffice programs: Outlook, Word, etc.).
- Possess a valid driver's license and have access to an insured reliable vehicle.
- Capability to lift at least 30lbs and travel frequently by all forms of transportation, to remote and northern First Nation communities and be away from home for up to a week at a times.
- Willing and capable to work from home or in an office setting.
- Incumbent will be capable of being on their feet for 1-2hours at a time.

Asset:

- Ability to speak an Indigenous language, preferably Ojibway.

Conditions of Employment

Position is subject to:

- Criminal Record Check, including Vulnerable Sector Search.
- Child Abuse Registry Check.
- Adult Abuse Registry Check.

Working conditions

- Spend 55% or more of her time conducting home visits in the community.
- Maintain regular office hours when not conducting home visits. These hours are 9:00-5:00 from Monday to Friday. All activities outside these hours must be pre-approved.
- Employee's are expected to work beyond the eight-hour workday **on occasion** and will be compensated (i.e. banked time).

Preference will be given to Little Grand Rapids First Nation band members living on-reserve. Applicants are encouraged to declare their status in their cover letter. This is a full time position located in **Little Grand Rapids First Nation**. The salary is based on the SERDC Health pay scale.

SERDC recognizes the importance of building an exemplary service delivery organization that is equal, inclusive and reflective of the population it serves. Preference will be given to qualified SERDC or First Nation members who voluntarily self-declare in their application.

Deadline for Application: Please submit all applications by **December 14, 2018 @ 4pm**. Late or incomplete applications will not be accepted.

Please submit in confidence a cover letter & resume by email, fax, or in-person to:

Rhonda Kirkness

Human Resources Director

Southeast Resource Development Council Corp.

Email: rhondak@serdc.mb.ca

Tel: 204.956.3262

Fax: 204.956.7382

360 Broadway

Winnipeg, MB R3C 0T6

We thank all applicants for their interest, but only those selected for interviews will be contacted.