



## Southern Chief's Organization

### Employment Opportunity

- POSITION TITLE:** Senior Advisor on CFS
- REPORTS TO:** Director of Operations
- TYPE:** Full Time. The selected individual must be able to start immediately.
- CLOSING DATE:** February 8, 2019 at 4:30 pm.
- SALARY:** Dependent on education and experience.

#### I. INTRODUCTION

The Southern Chiefs' Organization is looking to hire a dynamic, forward thinking individual to work closely with Anishinaabe and Dakota Knowledge Keepers, community members, leadership and our southern Child and Family Services Agencies in the development and drafting of Anishinaabe and Dakota Nation Family Law.

#### II. CONDITIONS OF EMPLOYMENT:

- Must produce a satisfactory Criminal Record Check;
- Must have a Valid Driver's Licence and access to a reliable vehicle with the ability to travel.

#### III. QUALIFICATIONS/ REQUIREMENTS:

##### Essential

- Undergraduate or graduate degree in:
  - Social Services or related field or equivalent experience
  - Public Policy, Political Science, Social Services or related field or equivalent experience (Government and Stakeholder Relations)
  - Social Services, Native Studies or related field or equivalent experience
- 5 years' experience in:

- the child welfare sector or related field
- government/stakeholder relations in a provincial/national association or related field
- the child welfare sector working with First Nations communities or related field
- Knowledge of public policy development processes and Manitoba child welfare legislation, policies, standards, programs, tools and processes
- Ability to comprehend and provide advice on policies, program frameworks, guidelines and legislation
- Knowledge of research methodologies, tools and technologies to manage research projects and ability to identify and evaluate source and reliability of information
- Ability to collect, analyze and synthesize both quantitative and qualitative information from a variety of sources, including research and scientific data, literature reviews, trends analyses, program information, surveys, operational data
- Excellent analytical skills and judgment to interpret and assess information, determine significance and relevance, identify implications, and recommend how, to whom and in what format it should be distributed
- Strategic thinking, analytical skills, judgment and political acuity to identify issues and analyze their impact on member communities and their agencies, to identify options to address issues and recommend solutions
- Excellent facilitation, presentation, oral communication and listening skills to conduct consultations, focus groups, webinars
- Strong problem solving skills to provide expert assistance, advice and guidance to member communities and leadership
- Strong interpersonal, collaboration and relationship management skills to interact effectively and build and nurture effective working relationships with leadership, member communities, member agencies, colleagues in other jurisdictions, partners and stakeholders
- Strong negotiation skills and ability to foster cooperation, build consensus, gain support and influence decision making and outcomes
- Project management skills to lead, develop, plan, implement, monitor and evaluate projects

- Excellent written communication skills to write clear, concise documents such as reports, consultation papers, issue notes and responses to information request
- Ability to utilize community, leadership and agency input and recommendations into the drafting of Anishinaabe and Dakota Family Law
- Proficiency with MS Office Applications (Word, Excel, PowerPoint and Outlook);

**Desired:**

- Ability to speak/understand the Anishinaabe language would be considered an asset;
- Preference will be given to qualified SCO First Nation community members;

**IV. POSITION DUTIES AND RESPONSIBILITIES:**

- The Senior Advisor on CFS will analyze, gather information and data from Indigenous Knowledge Keepers, First Nation community members, First Nation CFS agencies that are mandated within the Southern First Nations Network of Care, as well as other national and international Indigenous communities to develop and create traditional family law templates.
- The Senior Advisor on CFS will research and provide an analysis on relevant issues, monitor specific government initiatives and legislation, and assist in the development of a draft framework for Anishinaabe Family Law and Customs that are unique to each Anishinaabe community within the SCO region.
- The Senior Advisor on CFS will also host engagement sessions and provide ongoing updates to the Director of Operations.

**Apply with cover letter and 3 professional references by February 8, 2019 to:**

Jolene Mercer, Director of Operations  
Southern Chiefs Organization Inc.  
1572 Dublin Avenue, Winnipeg, Manitoba, R3E 0L4  
Email: [humanresources@scoinc.mb.ca](mailto:humanresources@scoinc.mb.ca)  
Fax: 204-946-1871

***We thank all those who apply, and advise that only those considered for the position will be contacted. Late submissions will not be accepted.***