

89 - Community and Patient Engagement Coordinator

COP - Underserved Populations Program – MacCharles

Competition #: 89-19-7150986

Closing Date: April 9, 2019

Permanent

Full-Time

(1.0 EFT)

Overview:

Reporting to the Director of Underserved Populations Program (UPP), this position is responsible for the coordination of CCMB's Framework for Community and Patient and Family engagement. It includes the management, recruitment interviewing training and appointment of Patient Advisors in response to requests from CCMB program leaders. The incumbent is responsible for the assessment, planning, implementation, and evaluation of the Manitoba Cancer Network (MCN). The Coordinator works as a team member of Underserved Population Program and sits on committees and coordinates projects as assigned by the director. This position uses a health equity-focused approach to collaborate to improve cultural safety, awareness and equity within CCMB clinical and administrative programs, and among partner organizations that are working with cancer patients and their families.

Required:

- Baccalaureate degree in Health Sciences, Social Sciences, Native Studies or related field/discipline. A combination of equivalent education and experience may be considered.
- Demonstrated experience with project management and coordination.
- Demonstrated experience working with communities and culturally diverse populations.
- Establish and maintain positive and effective working relations with all levels of staff, patients and the general public.
- Demonstrated knowledge of health equity issues, challenges and impacts on patients and families.
- Experience in remotely coordinating, facilitating, and providing leadership to a diverse group of participants.
- Demonstrated computer skills in Microsoft work, Publisher, and PowerPoint.
- Must be able to legally work in Canada.

Will be assessed during the interview process:

- Strong written and oral communication skills, including presenting to various audiences.
- Strong attention to detail, organizational and problem solving skills.
- Management of competing priorities, changes and critical thinking.
- Ability to work both independently and as a member of a multi-disciplinary team.
- Ability to adapt to stressful situations.

Preferred:

- Master Level education in Health Sciences, Social Sciences, Native Studies or related field/discipline.

- Preference will be given to qualified Indigenous Canadian Citizens. Applicants can, at application, declare that they self-identify as Indigenous (First Nations, Métis, or Inuit)
- Fluency in Cree, Dakota, Dene, Inuktitut, Michif, Ojibwe, Oji-Cree, French or a language other than English.
- Experience with, and demonstrating understanding of First Nations, Métis, and Inuit health issues and experience in respectfully working with First Nations, Métis, and Inuit partner and stakeholders.
- Previous experience working in a healthcare environment
- Knowledge of the cancer continuum, an cancer services
- Knowledge of OCAP® (Ownership, Control, Access and Possession) principles
- Knowledge of adult education principles and experience in educating adults
- Strong public speaking, written and presentation skills
- Previous experience with grants and reports to funding agencies

Salary: Out of Scope

Comments:

This position is subject to a Criminal Record Check, including Vulnerable Sector Search, an Adult Abuse Registry Check and a Child Abuse Registry Check. The successful candidate will be responsible for any service charges incurred.

CancerCare Manitoba is committed to developing inclusive, barrier-free recruitment processes and work environment. If you are contacted by CancerCare Manitoba regarding a job opportunity or testing, **please advise if accommodation measures must be taken to enable you to apply and be assessed in a fair and equitable manner.**

We thank all that apply and advise that only those applicants selected for further consideration will be contacted.

Please submit a detailed cover letter outlining how you meet the requirements for this position along with a current resume which references the Competition Number:

CancerCare Manitoba

Human Resources Services

675 McDermot Avenue

Winnipeg, MB R3E 0V9

E-mail: jobs@cancercare.mb.ca (mailto:jobs@cancercare.mb.ca)

or Fax: (204) 786-0181

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