



Manitoba Keewatinowi Okimakanak Inc.

Head Office

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Thompson Sub-Office

206-55 Selkirk Avenue
Thompson, MB R8N 0M5

Winnipeg Sub-Office

102-1700 Ellice Avenue
Winnipeg, MB R3H 0B1

Employment Opportunity – Winnipeg Office

Missing and Murdered Indigenous Women and Girls (MMIWG) – Wellness and Community Support Liaison

(Term Position, March 31, 2022)

Manitoba Keewatinowi Okimakanak Inc. (MKO) Missing and Murdered Indigenous Women and Girls Liaison Unit is seeking a highly motivated individual to support the design and delivery of culturally responsive and dignified trauma informed health and wellness supports for individuals who have been impacted by the issue of Missing and Murdered Indigenous Women and Girls (MMIWG). This will include families of MMIWG, survivors of gender-based violence, and 2SLGBTQQA+ individuals and communities who have been impacted by MMIWG. These health and wellness support services will be available to anyone affected by the issue of MMIWG in Manitoba including all First Nations, Inuit, Metis, Non-Status and non-Aboriginal individuals residing in Manitoba.

The following Qualifications and Experience are essential:

- Bachelor of Social Work (BSW) is preferred; other certificates/diploma in the Human Service, augmented in the areas of gender-based violence, crisis intervention, individual/group counselling, and community development will be considered.
- Minimum of 5 years of working in counselling and program delivery.
- Experience working within a harm reduction and dignified trauma informed care organizational structure that involves understanding, recognizing, and responding to the effects of all types of trauma, including intergenerational trauma and the impacts of colonization.
- Understanding of various aspects of holistic wellness, and considers all components relating to a client's wellbeing including emotional, physical, mental, spiritual, and cultural needs.
- Demonstrated decision-making, interviewing, and assessment skills, excellent written and oral communication skills, self-motivation, and the ability to work independently.
- Strong analytical skills including the ability to perform research, and interpret, assess, and synthesize information in a logical manner and use in practice.
- Experience in program evaluation involving a variety of data collection and evaluation methods.
- Advanced organizational and time management skills including the ability to manage multiple priorities while working in a fast-paced environment.
- Strong interpersonal skills, including the ability to build and maintain positive working relationships and work with a variety of people, groups, and organizations.
- Excellent written communication skills for the purposes of developing background information, presentations, workshops and training materials, report writing, and other related materials.
- Attention to detail with a high degree of accuracy.
- Self-starter with strong problem solving and organizational skills.

Key Activities:

- The incumbent works in an environment that is focused on supporting families, survivors of gender-based violence, and 2SLGBTQQA+ individuals and communities, and anyone affected by the issue of MMIWG or gender-based violence.

- Responsible for new client intake assessments, developing intervention, support strategies, and care plans with the ability to match resources and services to the client's unique circumstances.
- Coordinate intake procedures and work collaboratively with a multidisciplinary approach within the team and organization.
- General counselling utilizing a strength based, dignified and trauma informed, client centered and barrier free approach.
- Network with community resources to maintain positive inter-agency relationship while gaining understanding of their service mandates.
- Engage in educational and training opportunities as needed.
- Developing and implementing a strategy to support community outreach, record keeping, and client information management.
- Participate as an effective team member with all staff in scheduled supervision and staff meetings, remain up to date with current knowledge and skills in pertinent areas, and complete assigned projects and tasks on time.
- The incumbent is required to perform duties that are in keeping with cultural and professional protocols while gathering basic information, providing support, and consulting with local nations or organizations to maintain links to families, communities, and Indigenous organizations.
- The incumbent understands the historical context of Indigenous peoples in Canada and how it contributes to the widespread impact of trauma, recognizes the signs and symptoms of trauma, understands considerations needed to contribute to wellness, integrates knowledge about trauma into communications and settings, and understands how to implement into daily practice.
- Develop training tools, workshops and wellness strategies.
- Proficiency in Microsoft Office software and Internet research tools.
- Must be willing to travel, work overtime, work in a variety of outdoor settings, and possess a valid driver's license.
- Must be willing to participate in Indigenous cultural practices and protocols related to land-based healing and wellness activities.
- Must be able to obtain a satisfactory Criminal Record Check (including Vulnerable Sector Search), a satisfactory Child Abuse Registry Check and a satisfactory Adult Abuse Registry Check upon hiring.
- *Interviewed candidates may be called upon to participate in a skills assessment and/or to provide evidence of educational achievements.*

Salary is dependent upon qualifications and experience. A comprehensive benefits package is provided. Interested individuals are invited to submit in confidence, a cover letter with a detailed with resume and two (2) written work related references.

NOTE: Applicants who do not include the required documents of a cover letter, resume and two reference letters will be rejected.

Interested candidates are invited to submit in confidence a cover letter, a detailed resume, and two (2) written work related references to:

Dorothy Smith
Email: dorothy.smith@mkonorth.com
Fax: (204) 927-7509
Mail: 102-1700 Ellice Avenue
Winnipeg, MB R3H 0B1

Deadline for Applications: June 18, 2021 at 4:30pm