

# Manitoba Government Job Opportunities

**Director****XM1 Senior Manager**

Regular/full-time

Indigenous Reconciliation and Northern Relations  
Northern Affairs Branch

Thompson MB

**Advertisement Number:** 39595**Salary(s):** XM1 \$88,267.00 - \$108,429.00 per year**Closing Date:** August 29, 2022

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

This is a preference competition. All applicants are encouraged to apply, however first consideration for this competition will be given to Indigenous people and persons with disabilities. Applicants are requested to self-declare at the time of application.

An eligibility list may be created for similar positions and will remain in effect for 12 months.

To be considered for this competition you must submit an application form. Complete the application form at the link below or contact Human Resource Services under "Apply to" to request a copy of the application form. The selection board will rely only on information provided in this form to determine whether a candidate will be invited for further assessment.

Note: You are not required to submit a cover letter, but may be asked to submit a resume, references, or other documentation at a later point if invited for further consideration.

[Click here to access the application form.](#)

**Introduction**

The Northern Affairs Branch (NAB) supports and facilitates the provision of municipal programming, services and infrastructure in 48 designated communities and settlements in Manitoba as defined by The Northern Affairs Act. Supports are also provided to cottage areas within the unorganized territory. The NAB provides programming and services through regional offices located in Thompson and Dauphin with sub-offices in The Pas and Winnipeg.

The NAB's mission is to empower Northern Affairs communities to advance sustainable economic growth, prosperity, for a bright future for the region. The branch is committed to the advancement of independent, sustainable local government through a process of partnership and consultation.

**Conditions of Employment:**

- Must be legally entitled to work in Canada
- Must be able to travel to remote communities by vehicle, boat, small aircraft, allterrain vehicle and/or on winter roads
- Must be able to work overtime including evening and weekends if and when required
- Required overnight travel several times a year
- Must possess and maintain a valid Class 5F Driver's License

**Qualifications:****Essential:**

- A diploma or degree in business administration or commerce, municipal development or a related discipline. An equivalent combination of education and experience may be considered
- Proven ability as a leader with a commitment to create, support and sustain a diverse environment that enables staff to achieve results and to develop for the future
- Demonstrated ability to leverage opportunities for innovation, find creative solutions to issues, and successfully manage change
- Management experience with responsibility for human and financial resources, including knowledge of issues and challenges facing remote northern communities
- Excellent oral communication skills including the ability to deliver formal and informal presentations to a variety of audiences including executive management
- Advanced written communication skills for the purposes of drafting, reviewing, and editing a wide variety of documents and correspondence
- Political acumen demonstrated through experience providing strategic advice to senior leaders on complex topics and sensitive issues
- Strong financial acumen with experience in budgeting and financial management
- Experience providing leadership and direction in the design and implementation of legislation, policies and programs
- Experience building relationships with Indigenous people and implementing the principles of reconciliation

**Desired:**

- Completion or willing to enroll in the Manitoba Municipal Administrator's Certificate Program

**Duties:**

Reporting to the NAB Executive Director, the Director of the Northern Region is responsible for the integrated political and physical development, coordination, delivery, administration and management of local government and essential municipal programs in the 18 communities and unorganized territory of the region. The Director is responsible for the leadership and oversight of consulting and advisory

services related to municipal administration, environmental services, technical and public works, community and resource development, protective services, recreation, and capital project planning and delivery. The Director coordinates service delivery by other government departments and ensures that appropriate communication links are maintained with Northern Affairs community councils, cottage areas and other organizations.

The Director leads and directs staff assigned to the program areas within the region and is accountable for all human resource management activities including task delegation and prioritization, performance management, recruitment and selection, employee and labour relations, and staff training and development. The Director is also accountable for providing the Executive Director, Deputy Minister, Minister, and other members of the senior and executive management team with timely and accurate information and recommendations that support effective planning and community development.

**Apply Now:**

Advertisement # 39595  
Service Centre 1  
Human Resource Services  
1130-405 Broadway  
Winnipeg, MB, R3C 3L6  
Phone: 204-945-3204  
Fax: 204-948-7373  
Email: [govjobs@gov.mb.ca](mailto:govjobs@gov.mb.ca)

**Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process. When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.**

**Please be advised that job competitions for represented positions may be grieved by internal represented applicants. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.**

**We thank all who apply and advise that only those selected for further consideration will be contacted.**

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