



Manitoba Keewatinowi Okimakanak Inc.

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Employment Opportunity Community Justice Worker Full Time Position – Bunibonibee Cree Nation

The Community Justice Worker (CJW) will be an employee of Manitoba Keewatinowi Okimakanak Inc. (MKO) as part of the First Nations Justice Strategy (FNJS), which is a partnership between MKO, the Province of Manitoba and the Federal Justice Departments. The FNJS works to improve the current Justice System for MKO First Nation communities by providing alternatives and initiatives to the implementation of justice. These alternatives will be provided through a Restorative Justice approach which are both culturally sensitive and appropriate.

The CJW networks with a variety of internal and external resources throughout the MKO region that will promote personal growth, healing and reconciliation for both the individual(s) and victim(s) of crime. The CJW will work with their respective community leadership by providing these alternatives that will help restore Balance, Harmony, and Peace within the community based on Traditional Indigenous Beliefs, Values, Culture and Teachings.

Roles and Responsibilities

- Work under the supervision of the MKO Justice Programs Manager or designate;
- Manage Pre and Post Charge Diversions, Referrals from the Court, Crown or Police for regional MKO communities as assigned;
- Review and assess all referrals/diversions for suitability/eligibility for Program Participation;
- Update the Crown or Police regularly with regards to the status of the referred matter(s);
- Attend training and deliver programming in the areas of Family Violence, Anger Management, peace-making, conflict resolution, mediation and any other professional development and training as provided by MKO;
- Perform daily case management duties and maintain a filing system;
- Provide monthly reports to the MKO Program Manager(s) on the status of all client referrals/diversions;
- Must maintain confidentiality with regards to client records and programs, and advise the Program Manager(s) immediately of any conflicts of interests that may arise;
- Attend Court sittings regularly and develop on-going working relationships with the Crown, Defense and Police;
- Work with the BCN Justice Portfolio Councillor in maintaining or establishing a Justice Committee and providing updates in the area of Justice to the BCN Chief and Council;
- Follow through with any recommendations and guidance of the Justice Committee which can include sharing circles, sentencing circles, peace-making process, mediation, conflict resolution and any other as recommended;
- Comply with all policies, procedures, by-laws and directives of BCN;
- MKO is political advocacy organization that works to represent the leadership and member First Nations. All staff at MKO may be given other duties as assigned that enable MKO to fulfill the mandate and responsibility to its member communities.

Education and Experience

- Minimum Grade 12 Diploma or equivalency;
- Strong initiative and ability to work independently and as a team member;
- Strong verbal and written communication skills;

- Proficient computer skills and the ability to use Microsoft Office, Word, Excel, Power Point and Outlook;
- Knowledge of issues relating to Justice and Policing related to First Nations as well as restorative justice practices;
- Possess a valid Class 5F Manitoba Drivers license and access to a reliable vehicle;
- Must have the ability to travel to various MKO communities as required, and to work flexible hours;
- Criminal record, child abuse and vulnerable sector checks are required.

Salary is dependant upon qualifications and experience

Interested applicants are invited to submit their cover letter identifying the position applying for and resume, along with 3 professional reference listings (include a most recent employer reference) by **4:00 p.m.** on **March 22, 2024** to: Elaine Paisley at employment@mkonorth.com

We thank all who apply and advise that only those selected for further consideration will be contacted. Preference will be given to qualified First Nations applicants; applicants are encouraged to self-declare in their resume or cover letter.

No phone calls will be accepted.

Incorporated in 1981 as the Manitoba Keewatinowi Okimakanak (MKO). MKO is a non-profit, political advocacy organization that provides a collective voice on issues of inherent, Treaty, Indigenous, and human rights for citizens of the 26 sovereign First Nations we represent. The MKO First Nations are signatory to Treaties 4, 5, 6, and 10.

Please visit our website at mkonation.com