



Manitoba Keewatinowi Okimakanak Inc.

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Winnipeg Sub-Office
Suite 102-1700 Ellice Avenue
Winnipeg, Manitoba
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EMPLOYMENT OPPORTUNITY

Indigenous Communications and Data Specialist

Full Time Term Position – March 31, 2025

Winnipeg or Thompson Office

Manitoba Keewatinowi Okimakanak Inc. (MKO) is dedicated to empowering First Nations communities and is currently searching for a passionate individual to join our team as an Indigenous Communications and Data Specialist. Working under the guidance of our Senior Health Analyst, you will be a valuable member of the Northern Project Support Team, actively engaging in data analysis, presentations, and community outreach. As a liaison with our First Nations partners and agencies, you will ensure effective communication and collaboration in the implementation of the Clinical Preventative Services Plan (CPSP) and MKO health initiatives.

This position offers a unique opportunity to contribute to the improvement of healthcare outcomes for First Nations communities in northern Manitoba. As an Indigenous Communications and Data Specialist, you will have the chance to create meaningful connections and establish trust with our partners, fostering a collective approach to addressing health challenges.

Roles and Responsibilities

- Develop and maintain, communications strategies, engagement plans, materials and resources to share Northern planning outcomes with health care providers, First Nations partners and agencies, community Leadership, municipal partners, patients and members of the public;
- Consolidate and integrate feedback from key stakeholder and First Nations partners and agencies including Northern Collaborative Working Team (NCWT) and Integrated Clinical Co-Planning Teams (ICCT) into data inventory and communications plans;
- Alignment with CPSP and Northern Regional Health Authority (NRHA) communications teams and business performance analytics teams as necessary;
- Work with large data sets, research and consolidate information from a variety of sources to prepare and construct current state data inventory of the Northern region that translate current, relevant research and data with a variety of tools (such as narrative explanations, data illustrations, visual maps, mind maps, and information graphics);
- Analyze and translate data findings into meaningful information and present this information to support CPSP Northern collaborative planning, operations, business process transformation and/or organizational change projects or initiatives;
- Create, develop, audit and monitor reports, metrics, indicators and processes (such as dashboards, key performance indicators) in relation to Northern services opportunities that are identified;
- Other duties as assigned.

Education and Experience

- Post-secondary diploma in a relevant discipline such as business administration, commerce, computer sciences, sciences, mathematics, statistics, business analysis or data management from an accredited education institution;
- Post-secondary degree in a relevant discipline is an asset;
- Communications or engagement experience, preferably with experience liaising with Indigenous stakeholders;
- Progressive experience working in an analytical role with a focus on process review, quantitative analysis and performance measurement;

- Experience in business transformation and/or organization change projects;
- Working knowledge and experience working with First Nation community resources and organizations;
- Ability, with direction, to support the development and updating of materials and resources for health care providers, clients and members of the public;
- Ability to define data points, organizing and analyzing data using statistical programs;
- Ability to contribute to engagement activities focused on engaging communities (including First Nations communities), patients and their families, and health care workers;
- Liaise with First Nations partners in the capacity of data and business intelligence to gather data, information and feedback as necessary to keep current state inventory of services in the North up to date;
- Ability to provide data and analytic support to help drive CPSP Northern planning of intermediate services, solve complex, multidimensional problems, improve business and operational performance for healthcare in the North;
- Ability to extract data for key performance indicators or to analyze opportunities for operational improvement related to Northern clinical priorities and opportunities identified;
- Excellent written communication skills with ability to communicate in a fast-paced environment;
- Excellent oral presentation and data visualization skills and experience delivering materials to senior management and executive level leaders;
- Produce a satisfactory criminal record, child and adult abuse registry and vulnerable sector checks;
- Valid Class 5 drivers license and access to a reliable vehicle is required;
- Preference will be given to First Nations candidates.

Salary is dependant upon qualifications and experience

Interested applicants are invited to submit their cover letter identifying the position applying for and resume, along with 3 professional reference listings (include a most recent employer reference) by **4:00 p.m. on February 13, 2024** to:

Elaine Paisley at employment@mkonorth.com

We thank all who apply and advise that only those selected for further consideration will be contacted. Preference will be given to qualified First Nations applicants; applicants are encouraged to self-declare in their resume or cover letter. No phone calls will be accepted.

Incorporated in 1981 as the Manitoba Keewatinowi Okimakanak (MKO). MKO is a non-profit, political advocacy organization that provides a collective voice on issues of inherent, Treaty, Indigenous, and human rights for citizens of the 26 sovereign First Nations we represent. The MKO First Nations are signatory to Treaties 4, 5, 6, and 10.

Please visit our website at mkonation.com