



Manitoba Keewatinowi Okimakanak Inc.

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206-55 Selkirk Avenue
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Winnipeg Sub-Office
Suite 102-1700 Ellice Avenue
Winnipeg, Manitoba
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Employment Opportunity Researcher (2 Positions)

Fulltime Term Position March 31, 2025 - Winnipeg or Thompson Office

Manitoba Keewatinowi Okimakanak Inc (MKO) is hiring two (2) researchers to support the direction of the MKO Path Forward for Investigations of Former Indian Residential School Sites (Path Forward Project). Under the direction and supervision of the Project Manager, the Researcher will support the initiative to locate missing Indigenous children who never returned home from Indian Residential Schools, Sanitariums and Indian Hospitals in Canada. This work will involve the collection and analysis of archival documents, Survivors stories, and government records relevant to the Indian Residential School System. The ideal candidate will have a comprehensive understanding for qualitative research, content analysis and report writing.

Roles and Responsibilities

- Collect all relevant documents stored within the National Centre for Truth and Reconciliation (NCTR), University, Government, Church organizations, and other archival sources;
- Conduct desktop research and use archival materials including journals, media and newspaper articles, books, and other sources to gather data;
- Conduct content analysis on the data collected and categorize themes and names of children appropriately;
- Identify the names of children from MKO communities who were forced to attend Indian Residential Schools and did not return home to their families;
- Create centralized files for the children who have been identified as missing and/or deceased;
- Conduct trauma-informed interviews with Indian Residential School Survivors and affected family members to collect information and data on the missing children and unmarked graves;
- Consult with leadership/families/relatives to ascertain if families received notification of the children's deaths or notification of the location of burials;
- Work with ground search teams investigating Indian Residential School sites to locate areas of interest;
- Draft and finalize research reports and materials/graphics/content for distribution;
- Assist with proposal writing and funding requests as needed;
- Facilitate research workshops/engagements/events as requested;

- Perform other duties as assigned.

Education and Experience

- Completion of a University Degree or equivalent experience;
- Completion of a Native Studies course/program considered an asset;
- Experience working with First Nations communities;
- Experience or understanding of Indian Residential Schools;
- Excellent interpersonal and cross-cultural skills to work in a First Nations environment;
- Experience with conducting desktop research using archival portals;
- Ability to work independently and as a member of a multi-disciplinary team of professionals;
- Proficiency in Microsoft Office software applications and other online applications and tools (Microsoft Word, PowerPoint, Excel, Canva);
- Flexibility to travel by air, road, boat, skidoo to First Nation communities throughout Manitoba;
- Possess a valid Class 5F Manitoba driver's license and have access to a reliable vehicle;
- A sensitivity and understanding of culture, language and issues relevant to First Nations communities;
- Satisfactory criminal and vulnerable sector check clearance;
- Preference will be given to First Nation applicants.

Salary is dependant upon qualifications and experience

Interested applicants are invited to submit their cover letter identifying the position applying for and resume, along with 3 professional reference listings (include a most recent employer reference) by:

4:00 PM on January 3, 2024 to:

Elaine Paisley at employment@mkonorth.com

We thank all who apply and advise that only those selected for further consideration will be contacted. No phone calls will be accepted.

Incorporated in 1981 as the Manitoba Keewatinowi Okimakanak (MKO). MKO is a non-profit, political advocacy organization that provides a collective voice on issues of inherent, Treaty, Indigenous, and human rights for citizens of the 26 sovereign First Nations we represent. The MKO First Nations are signatory to Treaties 4, 5, 6, and 10.