



Manitoba Keewatinowi Okimakanak Inc.

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Employment Opportunity

COMMUNITY SAFETY COORDINATOR

Full Time Term Position March 31, 2025

Office Location: Winnipeg, MB or Thompson, MB

Fundamental to the Eight Pillars of MKO's Whole of Government Response – Elements and Roles, the Community Safety and Well-Being Plan (CSWBP) initiative plays a crucial role in identifying a Community Safety & Well-Being vision for eleven (11) identified MKO First Nation communities. These eleven (11) Community Safety and Well-Being Plans will overall align with MKO's Indigenous Justice Strategy.

Under the direction of the Program Manager, the Community Safety Coordinator will provide overall CSWBP Project development, coordination, operationalization, and evaluation of the MKO Community Safety and Well-Being Plan Initiative to further support the Pathways to Safe Indigenous Communities Program of Indigenous Services Canada.

ROLES AND RESPONSIBILITIES

Monitor activities, results and deliverables as set out in MKO's Community Safety and Well-Being Plan Initiative, including but not limited to:

Preparation

- Collect, Research and Analyze data and information as needed from various sectors and areas, including from other required parties as appropriate to complete the study in consultation with stakeholders;
- Determine, oversee, review, and validate feasibility study components including, but not limited to, scheduling, operational, legal, economic, and technical feasibility.

Launch & Roll-Out

- Assist and support In-Community Engagement Coordinators in their program launch and roll-out initial community engagement processes, sessions, surveys, and interviews;
- Explore, further develop, and apply results and outcomes of the community processes, sessions, surveys and interviews.

Roll-Up & Wrap-Up

- Roll-Up results of community-based processes;
- Prepare, publish, and post Community Safety and Well-Being Plan documents;
- Plan and convene project wrap up conference/gathering of leadership and facilitators/researchers.

Operation & Follow-Up

- Provide support in the success and implementation of CSWBP in MKO First Nations communities;
- Monitor, review and evaluate Community Safety and Well-Being plans and revise as necessary.

EDUCATION AND EXPERIENCE

- Knowledge of Justice and Policing Issues relating to Indigenous People;

- Knowledge and understanding of First Nation procedures, protocols, and roles;
- Ability to cultivate, promote and maintain strong and positive relationships;
- Ability to engage community members, agencies, organizations, partners, and community stakeholders;
- Experience in project development, coordination, operationalization, and evaluation;
- Experience in monitoring and tracking project activities, outcomes, and reporting;
- Experience in leading and supervising teams and staff, including organizing and monitoring work responsibilities.
- Ability to manage multiple and competing priorities;
- Ability to develop and facilitate presentations, and awareness sessions;
- Experience in conducting research and analysis;
- Willingness to travel to meetings and conferences as required;
- Ability to work flexible hours;
- Ability to maintain confidentiality;
- Strong verbal and written communication skills;
- Strong organizational skills;
- Possess a valid Class 5F Manitoba driver's license and have access to a reliable vehicle;
- Proficient computer skills and the ability to use Microsoft Office, Excel, Power point and Outlook;
- Produce a satisfactory criminal record, child and adult abuse registry and vulnerable sector checks;
- Perform all other duties as assigned.

Salary is dependant upon qualifications and experience.

Interested applicants are invited to submit their cover letter identifying the position applying for and resume, along with 3 professional reference listings (include a most recent employer reference) by:

4:00 PM on January 22, 2024 to:

Elaine Paisley at employment@mkonorth.com

We thank all who apply and advise that only those selected for further consideration will be contacted. No phone calls will be accepted.

Incorporated in 1981 as the Manitoba Keewatinowi Okimakanak (MKO). MKO is a non-profit, political advocacy organization that provides a collective voice on issues of inherent, Treaty, Indigenous, and human rights for citizens of the 26 sovereign First Nations we represent. The MKO First Nations are signatory to Treaties 4, 5, 6, and 10.

Please visit our website at mkonation.com