



EMPLOYMENT OPPORTUNITY

CASE AID WORKERS (CROSS LAKE OFFICE)

Nikan Awasisak Agency Inc. is seeking two (2) full time Case Aids for our Cross Lake office. A satisfactory Criminal Record Check and Child Abuse Registry Check are conditions of employment.

Under the direction of immediate Team Leader, Case Aid is responsible to work as part of a team in delivering a full range of child and family services utilizing Nikan's respective unit model of service delivery, with emphasis on prevention and resource services as frontline approach. Provides protection of children by performing duties of Child Care, in accordance with provision of the *Child and Family Services Act*.

Qualifications:

- Must have a minimum of Grade 12 education or an acceptable equivalent combination of education & training.
- Must have computer knowledge in Microsoft Word and Excel Programs.
- Must be able to communicate effectively, orally and in writing.
- Preferable to speak and understand our First Nation Language.
- Must have a valid Manitoba driver's license.

Responsibilities:

- Assist in service using a range of goal-oriented interventions
- Escorts children and/or their parents to or from placements, medical appointments, to and from school and may provide childcare
- May participate in case planning, conferences or accompany social worker on appointment(s)
- Maintain logs and written reports
- and community-based supports
- Participating in the Case Worker's activities as a resource person
- Performs other related duties as assigned.

Your cover letter and résumé must clearly indicate how you meet the qualifications. Please submit three references at time of application.

Salary: Based on qualifications

Deadline for Applications: Friday, August 5, 2022 @ 4:00 p.m.

Apply to:

Advertisement # NAA244

hr@nikanaa.ca

Attention: Hiring Committee

Nikan Awasisak Agency Inc.

P.O. Box 388

Cross Lake, MB. R0B 0J0

Or for more information contact:

Claudette Garrow, Director of Prevention Services

Email: cgarrow@nikanaa.ca

Cell: 431-230-2563

"We thank all who apply and advise that only those selected for further consideration will be contacted."

Employment Equity is a factor in selection. Applicants are requested to indicate in their covering letter or resume if they are from any of the following groups: women, Aboriginal people, visible minorities and persons with disabilities.