



Manitoba Keewatinow Okimakanak Inc.

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EMPLOYMENT OPPORTUNITY **Regional Community Justice Worker** **Full Time – Location: Thompson, MB**

The Regional Community Justice Worker (RCJW) will be an employee of Manitoba Keewatinow Okimakanak Inc. (MKO) as part of the First Nations Justice Strategy (FNJS). The FNJS works to improve the current justice system for MKO First Nation members and communities by providing alternatives and initiatives to the implementation of justice. The FNJS focuses on providing personalized support to First Nation individuals through one-on-one services and supports referred for diversion by the courts or law enforcement.

The RCJW will manage and facilitate the diversion process, ensuring that members have access to the necessary resources and services. These alternatives will be provided through a Restorative Justice approach which are both culturally sensitive and appropriate.

Role and Responsibilities

- Work under the supervision of the MKO Justice Programs Manager or designate.
- Manage Pre and Post Charge Diversion Referrals from the Court, Crown or Police.
- Travel to communities for case management and programming purposes, to attend court, and/or complete other duties as assigned.
- Provide updates to the Crown, Court and/or Police with regards to the status of the referred matter(s) and of all successful/unsuccessful diversion completions.
- Attend training and deliver programming in the areas of family violence, anger management, peace-making, conflict resolution, mediation, and any other as required.
- Assess referrals for appropriate programming for clients.
- Provide program delivery and personalized supports to clients to ensure the successful completion of their diversion requirements.
- Arranging for culturally appropriate supports for clients, including access to Elders or Knowledge Keepers.
- Make referral and advocate for clients with other service providers.
- Perform daily case management duties, maintain a proper filing system, and database entries.
- Provide written reports to the MKO Program Manager on the status of all client referrals/diversions for tracking and statistical recording purposes.
- Develop, liaise, support and maintain local and external resources as required.
- Adhere to confidentiality with regards to client records and advise the Program Manager immediately of any conflicts of interests that may arise.
- Attend Court sittings regularly and develop on-going working relationships with the Crown, Defense, Police, and any other referral source(s).
- Participate in on-going professional development and training as provided by MKO.
- Work with the community Justice Portfolio Councillor in maintaining or establishing a Justice Committee.
- Provide updates in the area of justice to Chief and Council.
- Will seek the support of the Community Justice Committee, Elders, etc., for the purpose sharing circles, sentencing circles, peace-making process, mediation, conflict resolution, or other recommendations.
- Comply with policies, procedures, by-laws, and directives of the First Nation Community and Leadership.

- Perform all other duties as assigned and support MKO programs and nations.

Education and Experience

- Minimum Grade 12 Diploma or equivalency and/or an equivalent combination of education and experience.
- Knowledge of the Criminal Justice System and Correctional Service Systems.
- Knowledge of historic and current forms of colonialism, systemic discrimination and barriers facing First Nation communities and peoples.
- Knowledge of current issues relating to justice and policing and First Nations Communities and Peoples, as well as restorative justice practices.
- Fluency in Cree, Dene, Anisininew, or any other Indigenous language within the MKO region is preferred.
- Strong initiative and ability to work independently and as a team member.
- Strong verbal and written communication skills.
- Self motivated with strong organizational and time management skills.
- Excellent decision making and problem-solving skills.
- Proficient computer skills and the ability to use Microsoft Office, Word, Excel, Power Point, GIS and Outlook.
- Must have the ability to travel to various MKO communities as required and work flexible hours.
- Ability to travel by air, road, boat, skidoo and other means as necessary.
- Experience working in Indigenous or Northern Communities.
- Possess a valid Manitoba driver's licence and have access to a reliable vehicle.
- Produce a satisfactory criminal record, child and adult abuse registry and vulnerable sector checks.
- Experience working in First Nation or Northern communities.

Salary is dependant upon qualifications and experience

Interested applicants are invited to submit their cover letter identifying the position applying for and resume, along with 3 professional reference listings (include a most recent employer reference) by **4:00 p.m. on May 1, 2025** to:

Human Resources at employment@mkonorth.com

We thank all who apply and advise that only those selected for further consideration will be contacted. Preference will be given to qualified First Nations applicants; applicants are encouraged to self-declare in their resume or cover letter. No phone calls will be accepted.

Incorporated in 1981 as the Manitoba Keewatinowi Okimakanak (MKO). MKO is a non-profit, political advocacy organization that provides a collective voice on issues of inherent, Treaty, Indigenous, and human rights for citizens of the 26 sovereign First Nations we represent. The MKO First Nations are signatory to Treaties 4, 5, 6, and 10.

Please visit our website at mkonation.com