



Manitoba Keewatinowi Okimakanak Inc.

Head Office

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EMPLOYMENT OPPORTUNITY

Community Justice Worker

Full Time Term Position – Sapotaweyak Cree Nation (SCN)

The Community Justice Worker (CJW) will be an employee of Manitoba Keewatinowi Okimakanak Inc. (MKO) as part of the First Nations Justice Strategy (FNJS), which is a partnership between MKO, the Province of Manitoba and the Federal Justice Departments. The FNJS works to improve the current Justice System for MKO First Nation communities by providing alternatives and initiatives to the implementation of justice. These alternatives will be provided through a Restorative Justice approach which are both culturally sensitive and appropriate.

The CJW networks with a variety of internal and external resources that will promote personal growth, healing and reconciliation for both the individual(s) and victim(s) of crime. The CJW will work with their respective community leadership by providing these alternatives that will help restore Balance, Harmony, and Peace within the community based on Traditional Indigenous Beliefs, Values, Culture and Teachings.

Roles and Responsibilities

- Work under the supervision of the MKO Justice Programs Manager or designate;
- Manage Pre and Post Charge Diversions, Referrals from the Court, Crown or Police;
- Review and assess all referrals/diversions for suitability/eligibility for Participation in the FNJS;
- Regularly update the Crown, Court and/or Police with regards to the status of the referred matter(s);
- Advise the Crown/Court and/or Police of all successful/unsuccessful diversion completions;
- Attend training and deliver programming in the areas of Family Violence, Anger Management, peace-making, conflict resolution, mediation and any other as required;
- Perform daily case management duties and maintain a proper filing system;
- Provide written reports to the MKO Program Manager(s) on the status of all client referrals/diversions for tracking and statistical recording purposes;
- Network with local and external resources as required;
- Adhere to confidentiality with regards to client records and programs, and advise the Program Manager(s) immediately of any conflicts of interests that may arise;
- Attend Court sittings regularly and develop on-going working relationships with the Crown, Defense and Police and any other referral source(s);
- Participate in ongoing professional development and training as provided by MKO;
- Work with the SCN Justice Portfolio Councillor in maintaining or establishing a Justice Committee and providing updates in the area of Justice to SCN Chief and Council;
- Follow through with any recommendations of the Justice Committee, elders, etc., which can include sharing circles, sentencing circles, peace-making process, mediation, conflict resolution and any other as recommended;
- Compliance with all policies, procedures, by-laws and directives of the First Nation Community/Leadership;
- Perform all other duties as assigned.

Education and Experience

- Minimum Grade 12 Diploma or equivalency;
- Fluency in Cree, Dene, Oji-Cree, or any other Indigenous language within the MKO region is preferred;
- Strong initiative and ability to work independently and as a team member;
- Strong verbal and written communication skills;

- Proficient computer skills and the ability to use Microsoft Office, Word, Excel, Power Point and Outlook;
- Knowledge of issues relating to Justice and Policing related to First Nations as well as restorative justice practices;
- Must have the ability to travel to various MKO communities as required, and work flexible hours;
- Criminal record, child abuse and vulnerable sector checks are required;
- Experience working in Indigenous or northern communities;
- Must be able to obtain a satisfactory Criminal Record Check (including Vulnerable Sector Search), a satisfactory Child Abuse Registry Check and a satisfactory Adult Abuse Registry Check upon hiring;
- Must possess a valid Class 5F Manitoba Driver's Licence;
- Having access to a reliable vehicle is a requirement.

Salary is dependent upon qualifications and experience.

Interested applicants are invited to submit their cover letter identifying the position applying for and resume, along with 3 professional reference listings (include a most recent employer reference) by 4:00 p.m. on **July 12, 2024** to:

Human Resources at employment@mkonorth.com

We thank all who apply and advise that only those selected for further consideration will be contacted. Preference will be given to qualified First Nations applicants; applicants are encouraged to self-declare in their resume or cover letter. No phone calls will be accepted.

Incorporated in 1981 as the Manitoba Keewatinowi Okimakanak (MKO). MKO is a non-profit, political advocacy organization that provides a collective voice on issues of inherent, Treaty, Indigenous, and human rights for citizens of the 26 sovereign First Nations we represent. The MKO First Nations are signatory to Treaties 4, 5, 6, and 10.

Please visit our website at mkonation.com